

# Elite Entertainment

## *Ceremony Planner*

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### **THIS INFORMATION WILL BE HELPFUL TOWARD THE SUCCESS OF YOUR CEREMONY**

Ceremony Date: \_\_\_\_\_ Ceremony Time: \_\_\_\_\_ Disc Jockey: \_\_\_\_\_

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Ceremony Location: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ceremony Coordinator: \_\_\_\_\_ Phone: \_\_\_\_\_

Ceremony officiate: \_\_\_\_\_ Phone: \_\_\_\_\_

Ceremony location: Ground level \_\_\_\_\_ Upstairs \_\_\_\_\_ Downstairs \_\_\_\_\_ Outside \_\_\_\_\_ Inside \_\_\_\_\_

Is there an elevator the DJ can use? \_\_\_\_\_ Is the facility handicap accessible? \_\_\_\_\_

Do you need a microphone? \_\_\_\_\_ Do you need a microphone stand? \_\_\_\_\_

Bride arrival time: \_\_\_\_\_ Groom arrival time: \_\_\_\_\_ Guest arrival time: \_\_\_\_\_

Pre-Ceremony Music:

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Parent's Processional: \_\_\_\_\_

Bridesmaid's Processional: \_\_\_\_\_

Bride's Processional: \_\_\_\_\_

Sand Ceremony / Unity Candle Music: \_\_\_\_\_

Recessional Music: \_\_\_\_\_

We request that this information be returned 30 days before your event.

Please contact the office at (586) 415-4800 with any questions.

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